

**Ohio Communication Association
Executive Committee Meeting
Holiday Inn Youngstown South - Boardman, OH
October 5, 2007**

Present: Jeff Tyus, Candice Thomas Maddox, Matthew Smith, Sheida Shirvani, Stefne Broz, Richard Hendrickson, Adam Earnhardt, Dawn Carusi, Jennifer Walton, Tim Pollock, Heidi Arnold, Anne Greenleaf, and Colleen Smith

Called to order: by President Candice Thomas-Maddox

Minutes of previous Executive Meeting were approved

Thomas-Maddox reported that Daniel West from Ohio University accepted assignment as OCA Ohio Forensics Association Representative.

Sheida Shirvani Reported membership has increased this year. Most participants used Pay Pal to register. Folder for tomorrow is ready, and minutes are in the folder. Adam Earnhardt reported the conference program is fine and ready. There are a few room changes which be announced at the conference.

Poster session will be in Lobby. Earnhardt commented that quality of the program has improved. The Debut papers increased 40% over 2006. This is a demonstration of the quality of the program.

Stephane Broz reported that the Journal is ready. She will be co-edit with Jason Wrench this year. Jason provided all the information and will help Broz adjust to the process. The deadline for next submissions is February 15, 2008. Publication policy and guidelines remain unchanged from previous years.

Richard Hendrickson did not have any report regarding the newsletter.

Candice Thomas Maddox reported that bylaws have been updated and approved.

Thomas Maddox asked Jeff Tyus and Earnhardt to identify individuals to serve as North East Representative. Other districts have representatives.

Identify a conference coordinator for 2009-2010 to shadow Earnhardt next year was discussed. The conference rotation will put us in Cincinnati. Upon nomination by Earnhardt and Matt Smith, Jennifer Walton was appointed to that conference coordinator role.

Shirvani nominated Earnhardt for Executive Director.

2008 Convention Theme: Several topics were discussed initially. The topic will be discussed further at the business meeting.

2008 Convention Date: Approved for October 4 at Marietta College.

Rotation for future conferences:

2009 Columbus Ohio

2010 Cincinnati Ohio

2011 Toledo Ohio

2012 Cleveland Ohio

Task Force:

Thomas Maddox introduced the necessity of creating a database of information about adjunct teaching faculty. The database will help all campuses identify available adjunct faculty in geographic areas. Greenleaf, Hendrickson and Shirvani were appointed to work on a format for the database. The application and necessary format will be forward to the Web Administrator for development.

Publicizing OCA: Several ideas were offered for promoting the organization.

Carusi reported on the location and preparations for the 2008 conference at Marietta College. A conference site, a hotel, and a local organizer have been identified.

Meeting was adjourned 5:30 p.m.

Respectfully submitted,

Sheida Shirvani, Executive Director